

**APPROVED AS REVISED**  
**MINUTES**  
**FRANKLIN TREE COMMISSION**  
**SPECIAL MEETING**  
**JANUARY 12, 2009 – 5:30 P.M.**  
**CODES CONFERENCE ROOM**

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**Members Present**

Ann Petersen  
Beth Adams  
Derrick Lynch  
Kim Hoover (arrive 5:40 p.m.)

**Staff Present**

Todd Snackenberg

**Public Visitors**

Marty Shaw  
Skip Heibert

**1. Call to Order**

Ms. Petersen called the meeting to order at 5:30 pm.

**2. Minutes of November 17, 2008**

Mr. Lynch moved to approve the minutes from November 17, 2008 with the correction of the spelling for Mr. Heibert's name. Ms. Adams seconded the motion and the motion carried.

**3. Citizens Comments**

There were no citizen comments, except for the request from Mr. Heibert to have the spelling changed of name.

**4. Arbor Day 2009 Discussion**

Ms Petersen requested to know who funded the event from the City.

Mr. Snackenberg stated he didn't know how it was done in the past, but this year the Parks Department would have more of a role in it and Ms Anna Shuford would probably come to the next couple of meetings to help coordinate some of the things. He stated that since this was his first year here with city things would be done about the same as they have in the past, just so he could get an idea of how things had been done.

Ms Adams explained that the only expensive item was the City staff time and staff overtime.

Ms Petersen suggested since money is such a major concern we should find out more.

Mr. Snackenberg asked if flyers were handed out.

Ms Adams stated they were donated by schools.

Mr. Snackenberg stated Ms Pike had sent an electronic copy of last year's flyer.

Mr. Lynch asked Mr. Shaw if he had put together the flyer last year.

Mr. Shaw stated yes.

Ms. Adams suggested getting the flyer out earlier for better exposure.

Mr. Snackenberg stated he would get started on it.

Ms Petersen explained that the City now had a new Communications Manager, Milissa Reiersen, who can help and may have some ideas. She suggested maybe it should be on the front page of the website, etc.

Ms Adams stated it ran on Channel 10 last year after asking for three years.

Ms Hoover arrived and was updated on what had already been discussed.

Mr. Lynch stated he had someone lined up to cook hot dogs.

Mr. Snackenberg stated the tree climbing seemed like it would come together this year and that he already had the release from legal for that. He suggested maybe some nursery people could donate some pots so the kids and people could actually plant some saplings instead of just handing them out.

Ms Petersen asked if face painting was done.

Ms Adams stated yes.

Mr. Snackenberg stated there were still over a thousand Forestry Workbooks to hand out.

Ms Petersen stated last time we also had someone speak for a little while.

Mr. Shaw stated Steve Scott, the State Forester, came and spoke briefly on why Arbor Day is important.

Ms. Adams stated if we were recertified with Tree City USA a gentleman would come from there.

Mr. Shaw stated the state brought in a bunch of Willow Oak, Shumard Oak, **and Nuttall Oak,** ~~American Plum seedlings.~~ (Corrected @ January 26, 2009 meeting)

Ms Adams stated the state donated Willow Oak, Pin Oak and Shumard and Middle Tennessee Electric donated Witch Hazel.

Mr. Lynch stated this year they would donate ~~Merrell~~ **Amur** Maple and Service Berry. (Corrected @ January 26, 2009 meeting)

Ms Adams asked where were were on the Tree City certification.

Mr. Snackenberg stated he sent it in the second week of December and he hasn't heard anything yet.

Ms Petersen asked to make sure that the regular meeting would still be held in addition to this meeting.

Mr. Snackenberg stated yes, it was in two weeks. He stated he would try and get some things together to bring to the next meeting.

Mr. Shaw stated with a date set vendors could be now lined up.

Mr. Snackenberg requested to know how the vendors were set up last year.

Ms Adams stated we waited for people to ask to be there and then Ms Lewis added about (6) people and Mr. Shaw added about (6) people. She mentioned that maybe we should talk about the vendors being there in the past who don't directly contribute anything to the day and vendors selling things should be discussed.

Ms Petersen suggested adding that discussion to the next meeting.

#### **5. Williams County Master Gardner Grant Discussion**

Ms Petersen questioned where we were with the Master Gardener and noted we did get the grant.

Ms. Hoover stated she would receive a check tonight made out to the Franklin City Tree Board and stated she could either bring it two weeks at the next meeting or drop it off sometime to Mr. Snackenberg.

#### **6. Traffic Eyebrow Discussion**

Mr. Lynch stated we were supposed to brainstorm for ideas.

Mr. Snackenberg stated he went around and looked at them and noticed that some of the people take care of them themselves, like on Fair street and there are some on Third Avenue that are a part of Streetscape.

Ms Petersen suggested checking on some of these due to some of them are getting ready to be torn up.

Mr. Lynch stated he didn't know what the inventory was, but some of them are currently being taken care of and noted the mayor suggested maybe giving an award for the best looking one, etc.

Mr. Snackenberg stated he thought the Street Department was responsible for them and he would get with the Street Department to discuss.

After some discussion Ms Petersen suggested deferring to a later date so more information could be attained.

## **7. Arborist Report**

Mr. Snackenberg updated everyone on tree plantings at Jim Warren Park that were using Tree Bank money and matching grants. He stated the Football Fields were completed and they planted (23) Japanese Cypress, (16) Loblolly Pines, and (11) Eastern Red Cedar. He stated there would (64) Chinese Elms going in at the Baseball Fields and the Skate Park would have (50) Deodar Cedars, (10) Eastern White Cedars and (9) Eastern Red Cedars. He stated hopefully they would be in by next week.

Ms Petersen requested to make sure the numbers of the trees were reported in the minutes to just show what the Tree Commission is accomplishing.

Mr. Snackenberg stated he was continually taking pictures and would like to do some kind of slide show at one of our meetings.

Ms Petersen suggested maybe it could be showed on Channel 10.

Mr. Snackenberg informed everyone that concerning the Tree Inventory, the RFP's should be going out in February and will be open for a month and hopefully by the end of April and beginning of May the Tree Inventory will be started.

Ms Adams requested to know if that was part of the grant money.

Mr. Snackenberg stated yes grant money with matching funds was used. He then informed everyone about the chainsaw training he was conducting with the Parks employees at Liberty Park doing a (10) hole Frisbee Disc course. He explained there was a lot of cleanup he was conducting and suggested everyone come by and look at what has been done.

## **Adjourned**

There being no further business the meeting was adjourned at 6:15 p.m.

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Ann Petersen, Chair